

**Policy & Finance (P&F) Committee - P & F Budget 2025-26**

Saltash Town Council

For the 8 months to November 2025

Account	Prior Year 2024/25	Budget Including Virements 2025/26	Actual YTD 2025/26	Budget Available 2025/26
<b>P&amp;F Operating Income</b>				
4901 PF Bank Interest Received	111,088	38,255	39,016	(761)
4908 PF Misc Income	135	0	0	0
4902 PF Insurance Claim	0	0	37,563	(37,563)
<b>Total P&amp;F Operating Income</b>	<b>111,223</b>	<b>38,255</b>	<b>76,580</b>	<b>(38,325)</b>
<b>P &amp; F Operating Expenditure</b>				
6200 PF Bank Charges	1,187	1,622	567	1,055
6201 PF Audit	3,300	4,000	600	3,400
6202 PF Civic Occasions (including Road Closures)	4,182	8,000	1,926	6,074
6203 PF Mayors' Allowance	5,418	5,581	3,349	2,232
6204 PF Councillors' Allowance	1,679	3,946	0	3,946
6205 PF Insurance	17,642	36,510	28,518	7,992
6206 PF Youth Council	4,726	4,000	0	4,000
6208 PF Subscriptions	15,980	16,869	18,552	(1,683)
6210 PF Community Chest	4,015	10,300	3,280	7,020
6211 PF Website Maintenance	746	1,030	145	885
6213 PF Councillor Training & Expenses	274	2,600	1,868	732
6214 PF Health & Safety	6,462	8,127	4,618	3,509
6217 PF Data Protection	80	206	73	133
6220 PF Festival Fund	15,088	15,450	12,919	2,531
6221 PF Town Messenger	3,630	4,378	1,980	2,398
6222 PF Commissioning Youth Work	59,069	60,842	40,560	20,282
6224 PF Professional Costs	5,969	12,900	10,705	2,195
P&F IT/Office Costs	37,361	33,776	19,976	13,800
6650 ST PF Parking Space	286	320	284	36
6653 ST PF Staff Clothing	36	252	34	218
6655 ST PF Staff Travelling Expenses	209	552	284	268
6230 PF Social Media Advertising	0	1,000	45	955
<b>Total P &amp; F Operating Expenditure</b>	<b>187,342</b>	<b>232,261</b>	<b>150,282</b>	<b>81,979</b>
<b>Total P&amp;F Operating Surplus/ (Deficit)</b>	<b>(76,119)</b>	<b>(194,006)</b>	<b>(73,703)</b>	<b>(120,303)</b>
<b>P&amp;F EMF Expenditure</b>				
6271 PF EMF Election	450	54,409	15,206	39,203
6272 PF EMF Robes & Civic Regalia	1,624	9,719	3,751	5,968
6273 PF EMF Legal Fees	0	201	0	201
6275 PF EMF Neighbourhood Plan	195	8,150	77	8,073
6278 PF EMF CIL Planning Income	0	21,731	0	21,731
6280 PF EMF Town Vision	430	9,665	0	9,665
6281 PF EMF Town Vitality Funding Grant	58,617	29,444	29,444	0

Account	Prior Year 2024/25	Budget			Budget Available 2025/26
		Including Virements 2025/26	Actual YTD 2025/26	2025/26	
6282 PF EMF Funding Bids (Consultancy Fees)	9,880	10,201	0	0	10,201
6284 PF EMF Consultations	0	2,000	0	0	2,000
6285 PF EMF Twinning	0	500	0	0	500
6287 PF EMF Website (Capital Expenditure)	0	6,000	0	0	6,000
6288 PF EMF Waterside Feasibility project	0	7,480	7,480	0	0
6289 PF EMF TRIP funding	0	3,734	2,441	1,293	
6370 PF EMF Computer & Office Equipment Renewal	3,771	15,597	11,737	3,860	
<b>Total P&amp;F EMF Expenditure</b>	<b>74,967</b>	<b>178,831</b>	<b>70,137</b>	<b>108,694</b>	

<b>Total P&amp;F Expenditure (Operational &amp; EMF)</b>	<b>262,308</b>	<b>411,092</b>	<b>220,419</b>	<b>190,673</b>
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<b>Total P&amp;F Budget Surplus/ (Deficit)</b>	<b>(151,085)</b>	<b>(372,837)</b>	<b>(143,839)</b>	<b>(228,998)</b>
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### To/From Reserves & Budget Virements

1. 6278 PF EMF CIL Planning Income includes income received in April 25 for £4,568 and October 25 £2,908
2. 6281 PF EMF Town Vitality Funding Grant includes S106 funding from CC for £33,585
3. 4902 PF Insurance Claim includes income received for damage to Pontoon - £37,563
4. 6288 PF EMF Waterside Feasibility project includes income received from CC Community Capacity Grant for £
5. 6289 PF EMF TRIP funding includes income received from CC for TRIP funding £3,734
6. Virement from 6202 PF Civic Occasions to 6224 PF Professional Fees - £1,000 - P&F 207/25/26
7. Virement from 6271 PF EMF Election to 6213 PF Councillor Training & Expenses - £1,000 - P&F 210/25/26
8. Virement from 6202 PF Civic Occasions to 6224 PF Professional Fees - £1,500 - P&F 210/25/26
9. Virement from General Reserves to 6205 PF Insurance - £6,000 - FTC 219/25/26
10. Virement from 6214 PF Health and Safety to 6202 PF Civic Occasions (including Road Closures) - £1,000 -
11. Virement from 6273 PF EMF Legal Fees to 6224 PF Professional Costs - £5,400 - P&F 246/25/26

6208 PF Subscriptions overspent by (1,683) due to including prorata annual costs for 2026/27 which will be adjusted at the year end

### 1. P&F IT/Office Costs

Nominal Code	Prior Year 2024/25	Budget			Budget Available 2025/26
		Including Virements 2025/26	Actual YTD 2025/26	2025/26	
6300 Telephone	4,019	3,046	1,883	0	1,163
6301 Stationery/Postage/Printing	4,239	3,090	902	0	2,188
6303 Copier Maintenance	4,823	4,754	3,541	0	1,213
6305 Finance Software	3,793	4,362	2,423	0	1,939
6306 IT Maintenance	19,444	18,524	11,227	0	7,297
<b>TOTALS</b>	<b>36,318</b>	<b>33,776</b>	<b>19,976</b>	<b>0</b>	<b>13,800</b>